



Brooklyn Legal Services Corporation A



COMMERCIAL LEASE ASSISTANCE PROGRAM INQUIRY FORM

The Commercial Lease Assistance Program provides FREE, high-quality legal counsel to small businesses in negotiating commercial leases with their landlords in all parts of New York City.*

Whether you have no lease, a written lease, or an oral agreement, are seeking help with a new or renewal lease, wanting to terminate or assign your lease, trying to hold a landlord accountable to the terms of your agreement, or need representation in negotiating with a landlord, you may qualify!

Do you qualify?

- ✓ Is your business located in New York City?
- ✓ Is your business a non-franchise?
- ✓ Is your household income below 500% of the federal poverty guidelines (*see chart to below*)?

Household Members	1	2	3	4	5	6	7
Maximum Income (2018 FPG)	\$61,000	\$83,000	\$104,000	\$126,000	\$147,000	\$169,000	\$191,000

If you answered **YES** to the questions above, you may qualify for the CLA Program. To find out more, please contact us at business@bka.org or 718-487-2375.

**Please note that the legal services available under this program do not include representation in litigation.*



Cooper Square Committee

61 E. 4th Street, NY, NY 10003
T 212/228-8210; F 646/602-2260
W <http://www.coopersquare.org>

Dear Small Business Owner,

The Cooper Square Committee is a non-profit tenant rights organization in the Lower East Side/East Village that has worked for nearly 60 years to organize and educate tenants about their rights and has developed nearly 600 low income apartments.

We recently received funding through **NYC's Department of Small Business Services (SBS)** to outreach to independent small business owners and refer them to free legal services to get advice and assistance from qualified lawyers who specialize in landlord-tenant law.

If you would like to learn more about this program or make an appointment to go through a 10 minute intake process, please contact us at csc@coopersquare.org or **call us at 212-228-8210 and ask to speak to Steve or Abigail.**

If you are a small business owner who wants help negotiating a new lease or a lease renewal, sublet your space, get your landlord to stop harassing you, resolve disputes about the share of the real estate taxes you owe, or need help with Health Department violations, contact us. We can refer you to a free legal service provider who can set up an appointment with you right away. This service is publicly funded and will cost you nothing.

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Herrick".

Steve Herrick
Executive Director